

CMRCET/PRIN/FDPC/AY2017-18/CIR-01

Date: 24/05/2017

CIRCULAR

This is to inform all the Faculty Development Program Cell members that there will be a meeting on 27th May 2017 at 2:00 PM in Department of ME –Seminar Hall

Agenda of the meeting:

To discuss about

1. To discuss last year programs
2. To discuss about SOP and its contents
3. To discuss about the Events to be conducted under FDP Cell for A.Y.2017-18.
4. For scheduling all the related activities for upcoming academic year.
5. Any other issues.



Convener



Principal

Copy Submitted to: (1) The Secretary Garu – For your kind information Pl.

Copy to:

1. IQAC Coordinator
2. Controller of Examinations
3. All HODS
4. Administrative Officer
5. Accounts Officer
6. Concerned Faculty members

Academic Year: 2017-18
Faculty Development Program Cell
MINUTES OF MEETING

Date: 27-05-2017 Time: 2:00-3:45 PM Venue: Department of ME- Seminar Hall

Chaired By: Dr. V. A. Narayana, Principal, CMR College of Engineering & Technology

Members present:

1. Chairman: Dr. V. A. Narayana, Principal of CMRCET
2. Convener: Mr. Santosh V. Kulkarni, Associate Professor,
3. One faculty from Each Department: Ms. N. Deepthi
Ms. P. Kamala
Mr. K. R. S. Maruti Raj
Ms. P. Srilaxmi
Mr. N. Rajendra Reddy
Ms. K. Soujanya
Mr. A. Harish
Ms. D. Sowjanya

The chairman Dr. V. A. Narayana welcomed all the committee members.


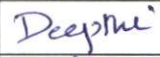


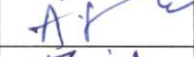

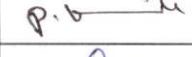

Proposal of activities to be conducted for the Faculty teaching and non teaching in the A.Y 2017-18 under Faculty Development Program Cell from each department.

Sl. No	Name of the Program	Department	No. of Programs	
			Academic Year	Total
1	Faculty development Program - Teaching	CE	03	07
	Non Teaching		04	
2	Faculty development Program - Teaching	EEE	06	08
	Non Teaching		02	
3	Faculty development Program - Teaching	ME	06	09
	Non Teaching		03	
4	Faculty development Program - Teaching	ECE	09	11
	Non Teaching		02	
5	Faculty development Program - Teaching	CSE	08	10
	Non Teaching		02	
6	Faculty development Program - Teaching	H&S	04	04
	Non Teaching			
7	Faculty development Program - Teaching	MBA	06	07
	Non Teaching		01	
8	Faculty development Program - Teaching	CEER	01	01
9	Faculty & Staff Awareness Program on Examination Procedures - Teaching	Exam Section	01	01

The Committee made the following Resolution

1. All the committee members agreed to organize more programs with different domain areas under Faculty Development Program Cell.
2. All the committee members are suggested that, we have to include CEER activities and its programs in SOP for the upcoming A.Y.
3. All the committee members agreed to the suggestions and accepted the proposal with enthusiasm for the events to be conducted and took the decision to conduct all the above in the events in the Academic Year 2017-18.
4. Some of the member suggested providing training for latest domain to improve their skills in addition to their regular faculty development Program along with expert speakers in recent trends.
5. The meeting was concluded with thanks to chair.

List of Committee Members:

Sl.No.	Name of the Faculty	Designation	Department	Signature
1	Dr. V. A. Narayana	Principal	CSE	
2	Mr. Santosh V. Kulkarni	Associate Professor	ME	
3	Ms. N. Deepthi	Assistant Professor	CSE	
4	Ms. P. Srilaxmi	Assistant Professor	ECE	
5	Ms. K. Soujanya	Associate Professor	EEE	
6	Mr. K. R. S. Maruti Raj	Assistant Professor	CE	
7	Mr. A. Harish	Assistant Professor	ME	
8	Mr. N. Rajendra Reddy	Assistant Professor	MBA	
9	Ms. P. Kamala	Assistant Professor	H&S	
10	Ms. D. Sowjanya	Associate Professor	CEER	


Convener